

Town of Julesburg

Julesburg Fire & Rescue Facility Rental Agreement

This is a Fire and Rescue Facility and emergencies take preference at all times. Remember equipment and vehicles leave from both sides of the Facility and personal vehicles must not be parked to block egress/ingress of emergency vehicles.

I/We, the undersigned, do hereby agree that in consideration for the use of the Julesburg Fire and Rescue Facility (JFRF) Meeting Room (46'x56') located at 510 East First Street, Julesburg and in consideration as renter thereof I/we hold harmless the Town of Julesburg and any of its agents, from any personal injuries sustained during rental.

Any reservations and rentals of the facility **MUST be scheduled through Town Hall (970-474-3344) prior to using the facility** and the paperwork and rental / deposit fees must be on file at Town Hall.

The rental daily fee shall be as follows:

___ \$ 100.00 – Meeting Room – Commercial/Non-Commercial

___ \$ 25.00 – Meeting Room – Pre-Event set up day

___ \$ 50.00 - Meeting Room – Personal use by Fire, EMT and Town Employees

___ \$ 0.00 – Meeting Room - Fire, EMT, Town and/or County **Public Meetings** but must reserve use through Town Hall (474-3344)

Facility is rented from the first day until 11:30 a.m. following last day of rental agreement, which includes ample time for cleaning. (Example: Rented JFRF for one day, Monday, and must be out of the building by 11:30 a.m. on Tuesday).

The \$100.00 damage deposit is required at the time of signing the agreement. This deposit may be waived in certain uses.

All renters must be 21 years of age.

All rental reservations are provided in the order reserved and payment received. All fees will be charged unless a one (1) week notice of cancellation is given, except in the case of bad weather.

Bachelor and Bachelorette parties are NOT allowed.

This is a non-smoking facility.

If the rental of this Facility includes alcohol use, the renter must sign the attached Release / Indemnification Agreement.

Use of staff and equipment areas are prohibited including fire engine bays, ambulance bays.

There is limited parking on the facility site. The west side of Ash Street may be used as a parking site as well as the sandy area on the north side of JFRF building.

The Town of Julesburg reserves the right to terminate, at any time, any event deemed dangerous, harmful, inappropriate, or in violation of any Town of Julesburg policies, procedures and/or ordinances.

All events and rentals of the facility are subject to all State and local Health Department orders. The event holder is responsible for ensuring the event complies with health orders in place on the date of the event, up to and including cancelling the event if it can no longer be held in accordance with current guidance.



Town of Julesburg
(970) 474-3344 to schedule use of facility

Julesburg Fire & Rescue Facility Rental Agreement

Date of Agreement: ____/____/____

Name: _____

Address: _____

Home Phone #: _____

Work/Cell Phone #: _____

Dates rented: From: _____ To: _____ (11:30 a.m. following day)

_____ Alcohol will be available during the use of this facility
(MUST complete the attached Release / Indemnification Agreement)

Number of days rented: _____ x \$ _____ per day = \$ _____

Number of Pre-Event days needed (2 day limit): _____ X \$ 25.00 = \$ _____
Pre-Event Days – Days needed for decorating, set up time, etc.

RENTAL FEES: \$ _____

The security deposit should be paid separately from rental fees.

SECURITY DEPOSIT: \$ _____

TOTAL FEES \$ _____

All fees are due and payable to the Town of Julesburg at the time the agreement is signed

Town of Julesburg - Title

Date

Renter

Renter

Date

RELEASE / INDEMNIFICATION AGREEMENT

I hereby expressly assume all risks associated with the use of alcohol at this facility and, therefore, waive, the Department/Town and its officers from any and all claims, loss and or damages arising out of or in any way related to my activities, whether or not caused by my act, omission, negligence or other fault during my rental of this property and, therefore, agree to defend, indemnity and hold harmless the Department/Town and its officers from and against all liability, claims, and demands.

Renter

Date

Renter

Date

Julesburg Fire & Rescue Facility

Town of Julesburg Rental Checklist

1. Main Area

- a. Return the thermostat adjustment to original setting prior to your use
- b. Spills mopped
- c. Floor swept and mopped as needed
- d. Doors and four windows closed and locked
- e. Trash containers emptied
- f. Overhead lights turned off

2. Bathroom Areas

- a. Floor swept and mopped as needed
- b. Trash containers emptied
- c. Hallway swept

3. Kitchen Area

- a. Spills mopped
- b. Floor swept and mopped as needed
- c. Counter tops cleared and wiped down
- d. Sink cleaned out and clean and dry items returned to cabinets
- e. Trash containers emptied

4. Tables and Chairs

- a. Wiped off
- b. Put away in carriers or as found prior to your use

5. Outside Area

- a. Bottles and cans picked up
- b. Trash put in dumpsters

6. This is a non-smoking facility

7. Restricted Items Include:

- Duct Tape
- Silly String
- Table Confetti
- Glitter
- Other decorations that may damage the Facility or equipment

8. Use of staff and equipment areas are prohibited